

Annexe 1 - Capital Bids Ranked in Order of Priority and Revised Programme

Bid Number	Proposed Capital Programme 2019/20 Schemes	Scheme Capital Expenditure 2019/20 £'000	Scheme Capital Expenditure			Scheme Total £'000	Funding		Comments from Leadership Team - 9 October 2018	Comments from Capital Member Group - 5 September 2018
			2019/20 £'000	2020/21 £'000	2021/22 £'000		Capital Reserves/Revenue £'000	Govt Grant £'000		
Community & Wellbeing Bid 1	Disabled Facilities Grant (DFG) Programme	650	650	650	650	1,950	-	1,950	As it is externally funded and a mandatory function this bid was awarded the highest priority.	Full Bid Required. The amount should be updated once the new allocation for 2019/20 is known.
Strategy & Resources Bid 2	Replacement of CRM and Data Warehouse	306	-	-	-	306	306	-	The full bid highlights the benefits to the business and risks of not proceeding with the project. It also notes that a bespoke system will be avoided. Given the importance of this system to the Council's operations, the bid was therefore supported.	The full bid will need to highlight the benefits to the business and detail the drawbacks of not doing it. The scheme will need a project plan with clear milestones. Members have suggested that we avoid a bespoke system as sometimes these are not maintained for extended periods by providers.
Environment & Safe Communities Bid 2	Upgrade of some parking pay & display machines	43	-	-	-	43	43	-	The full bid included a cost/benefit analysis and given the potential risk to income generation should the project not proceed, the bid was supported.	The full bid should include a cost/benefit analysis including the income generation of each of the machines set to be upgraded. It may be worth setting up a Repairs & Renewals fund for future repairs to pay and display equipment.
Community & Wellbeing Bid 9	Bourne Hall - Refurbishment of toilets	40	-	-	-	40	40	-	The revised bid offered a more basic specification, removing the retiling of the rooms, resulting in a lower cost of £40k. The reduced bid was supported by the Leadership Team.	The bid needs to specify whether additional income would be generated as a result. The specification of the works needs to be detailed and whether a more 'basic' refurb could be delivered at less than £70k? The full bid should provide options.
Environment & Safe Communities Bid 3	Hope Lodge Extension to Car Park	75	-	-	-	75	75	-	The revised bid includes fencing to secure the carpark to avoid drivers going over the kerb to avoid paying. The bid demonstrated payback over the 5 year period and was therefore supported.	The full bid will need to detail the project payback over 5 years. Also demonstrate that the works will not compromise the security of the carpark by allowing cars to drive out over the kerb without paying.
Total Potential Bids		1,114	650	650	650	2,414	464	1,950		

Bid proposed to be brought forward to 2018/19 Programme

Strategy & Resources Bid 1	Modernisation of the Epsom datacentre	220							Recent exceptional circumstances have escalated the timescales for this project therefore a report to S&R Committee on 27 November will recommend that the project is added to the 2018/19 programme.	The full bid needs to include information on the longevity of the scheme. The scheme itself will need to have a project plan with clear milestones.
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Bids Not Meeting Necessary Assessment Criteria - as assessed by Leadership Team 9 October 2018

Community & Wellbeing Bid 3	Chessington Road Rec - Replacement of defective playground	150	150			150	150		Having reviewed the ROSPA report it would appear that limited repairs would resolve any H&S issues and these and any proposed refurbishment works would be deemed revenue expenditure. Consideration could be given to making a bid under the CIL Local Fund.	The full bid needs to provide clarification on the Health & Safety implications.
Community & Wellbeing Bid 4	Various playgrounds - replacement of defective playground surface and items of equipment	65	65			65	65		Given the large number of sites requiring works, they are beneath the capital de-minimus limit and therefore considered revenue expenditure. Consideration could be given to a revenue bid for S106 funds to replace the playground equipment.	The full bid needs to include information about the current state of the equipment, the H&S implications and the cost of works at each site. It may be worth setting up a Repairs & Renewals fund for future repairs to playground equipment.
Community & Wellbeing Bid 6	Wellbeing Centre toilet refurbishment	70	70			70	70		This scheme should be deferred until a decision has been taken on the proposed enlargement of the centre, as these works could be incorporated into the larger scheme, or may be rendered obsolete.	The full bid needs to be assessed along with other planned work at the building. The specification of the works needs to be detailed and whether a more 'basic' refurb could be delivered at less than £70k? The full bid should provide options.
Community & Wellbeing Bid 7	Playhouse - Refurbishment of bar area	40	40			40	40		The alterations appear to be service enhancement rather than business continuity, therefore are not within the scope of bids being considered for the 2019/20 capital programme. As there is no business case for income generation, it does not qualify under the spend to save criteria. Given the change in Service Head responsibility for the Playhouse it was felt this project should be deferred for a year.	The full bid needs to be prepared on a spend-to-save basis with a business case including estimates of potential additional income that could be generated.
Community & Wellbeing Bid 8	Playhouse - Foyer alterations	84	84			84	84		The alterations appear to be service enhancement rather than business continuity, therefore are not within the scope of bids being considered for the 2019/20 capital programme. As there is no business case for income generation, it does not qualify under the spend to save criteria.	The full bid needs to be prepared on a spend-to-save basis with estimated savings included. The bid should provide options on the extent of works, with individual costings to allow alternatives to spending the full £84k. Are any of the items vital to business continuity?

Bids Not Progressed Following CMG 5 September 2018

Strategy & Resources Bid 3	Town Hall replacement of ground floor toilets	60	60			60	60			Until a decision is made on the future of the building these works should be deferred, however, Officers are requested to highlight any further information which would make this project a priority.
Strategy & Resources Bid 4	Town Hall flat roof replacement	145	145			145	145			Until a decision is made on the future of the building these works should be deferred, however, Officers are requested to highlight any further information which would make this project a priority.
Environment & Safe Communities Bid 1	Renovation of Borough Shrub Beds - Phase One Stoneleigh Broadway	22	22			22	22			This falls under revenue. Do we maintain these on behalf of SCC? If so, can we seek funding from the Divisional Member to cover some of these costs? Any available S106 funds?
Environment & Safe Communities Bid 4	Electrical vehicle charging points in car parks	60	60			60	60			This is still a young market, defer for at least a year.
Community & Wellbeing Bid 2	Upgrade water infrastructure and noticeboards in council managed allotments	42	42			42	42			The expenditure appears to be revenue in nature and won't be considered as part of the capital programme
Community & Wellbeing Bid 5	Unauthorised encampments protection across various parks	40	40			40	40			The expenditure appears to be revenue in nature and won't be considered as part of the capital programme. Alternative sources of revenue funding should be pursued. This should coordinate with the report to S&R in November.